



Meeting: **SCRUTINY COMMITTEE**
Date: **TUESDAY 25 NOVEMBER 2014**
Time: **5.00PM**
Venue: **COMMITTEE ROOM**
To: **Councillors J Crawford (Chair), Mrs W Nichols (Vice Chair),
Mrs L Casling, I Chilvers, M Dyson, M Hobson, D Mackay,
Mrs M McCartney and D Peart.**

Agenda

1. Apologies for absence

2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. Call In – Decision E/14/40 – Financial Results and Budget Exceptions Report to 30 September 2014 – Key Decision

To consider the report from the Democratic Services Officer (pages 1 to 17 attached).

Mary Weastell
Chief Executive

Dates of next meetings
23 December 2014 (Provisional)
27 January 2014
25 February 2014 (Provisional)

Enquiries relating to this agenda, please contact Palbinder Mann on:
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Report Reference Number: SC/14/10

Agenda Item No: 3

To: Scrutiny Committee

Date: 25 November 2014

Author: Palbinder Mann, Democratic Services Officer

Lead Officer: Karen Iveson, Executive Director (s151)

Title: Call In – Decision E/14/40 – Financial Results and Budget Exceptions Report to 30 September 2014 – Key Decision

Summary:

This report asks the Committee to consider the Call In of the decision made in respect of report E/14/40 – Financial Results and Budget Exceptions Report to 30 September 2014 which was made by the Executive at their meeting on 29 October 2014.

Recommendations:

The Scrutiny Committee are asked to consider the Call In and recommend one of the following options:

- **Refer the decision back to the Executive for reconsideration.**
- **Agree with the decision made by the Executive and take no further action.**
- **Refer the decision to Council.**

Reasons for recommendation

To ensure the Scrutiny Committee undertakes its role in holding the Executive to account in accordance with the Constitution.

1. Introduction and background

A Call In request has been received from Councillors J Crawford, S Shaw-Wright, R Packham, B Marshall and R Price. The request asks the Scrutiny Committee to consider the decision made by the Executive at their meeting on 29 October 2014 in respect of report E/14/40 –

Financial Results and Budget Exceptions Report to 30 September 2014. The report which was considered by the Executive is attached at Appendix B.

2. The Report

2.1 The Constitution states that Call In should only be used where Councillors have evidence which suggests that the decision-maker(s) did not take the decision in accordance with the principles set out in Article 13 of the Constitution. This is attached at Appendix B.

2.2 Report E/14/40 was called in on the following grounds:

- All the relevant matters have not been fully taken into account in reaching a decision.
- In particular Councillor Crawford has stated that the decision was made, with little discussion about the wider issues of public transport and parking in Tadcaster town centre, when it seems the money for the bus station upgrade came from savings in the central car park improvements'.

2.3 The report E/14/40 is attached at Appendix B.

2.4 The Scrutiny Committee can decide on the following options when considering the Call In:

- The decision can be referred back to the Executive for reconsideration. Any reasons for this must be set out in writing, with other information which might be useful to the Executive when it reconsiders the matter also being provided.
- The Committee can agree with the decision by the Executive and therefore no further action will be required.
- The decision can be referred to Council for consideration.

3. Legal/Financial Controls and other Policy matters

3.1 Legal Issues

Any legal issues are covered in the original report E/14/40 which was considered by the Executive.

3.2 Financial Issues

Any financial issues are covered in the original report E/14/40 which was considered by the Executive.

4. Conclusion

The Committee is asked to debate the Call In and decide what course of action is appropriate.

5. Background Documents

N/A

6. Appendices

Appendix A - Article 13 of the Constitution – Decision Making

Appendix B – Executive Report E/14/40 – Financial Results and Budget Exceptions Report to 30 September 2014

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Article 13 – Decision-Making

13.1 Principles of decision-making

All decisions of the Council will be made in accordance with the following principles:

In the general public interest, and specifically to guard against the possibility of successful legal challenge to decisions made by the Council or by the Executive, it is necessary to demonstrate:

- (a) that the decision is within the powers of the Council;
- (b) that all relevant matters have been fully taken into account in reaching a decision;
- (c) That all relevant Rules and particularly the Council Procedure Rules, Financial Procedure Rules, Contract Procedure Rules and Access to Information Procedure Rules have been complied with;
- (d) that the decision has taken into account the provisions of the Human Rights Act;
- (e) that the decision is taken after due consultation with, and the appropriate professional advice from, all relevant officers;
- (f) that any councillor concerned has considered whether he/she has any declarable interest in the particular item and if necessary made a declaration of interest;
- (g) that the current scheme of delegation has been complied with;
- (h) that the decision has been taken in an open and transparent manner;
- (i) that the decision is clear in terms of its aims and desired outcomes;
- (j) that the decision has been taken in accordance with the Council's aims and strategies; and
- (k) that the decision is properly recorded and published within the appropriate timescale, together with declarations of interest and background papers.

Selby District Council

REPORT

Reference: E/14/40

Public – Item 8



To: The Executive
Date: 6 November 2014
Status: Key Decision
Report Published: 29 October 2014
Author: Jodie Taylor – Lead Officer Finance
Executive Member: Councillor C Lunn – Lead Member for Finance & Resources
Lead Officer: Karen Iveson – Executive Director (s151)

Title: Financial Results and Budget Exceptions Report to 30 September 2014

Summary:

At the end of quarter 2, the full year forecast for the General Fund shows an estimated surplus of £184k (£147k Core & £37k Access Selby) and the HRA an estimated surplus of £170k (£65k Core & £105k Access Selby). Access Selby General Fund Savings are £137k short of target for the year and this has been reflected in the year end position. Both Core General Fund and HRA savings targets have been achieved for the year. Capital programme on the HRA is progressing well with minimal slippage expected for the year. There are a number of delays within the General Fund Capital programme which may result in the requirement for budgets to be carried forward for projects to be finished in future financial years. A new refurbishment scheme at Tadcaster Bus Station is proposed. The scheme would be overseen by North Yorkshire County Council at a total cost of £51k - with NYCC funding £26k and Selby District Council funding £25k from the savings on the Central Area Car Park project.

Recommendations:

- i. **The Board endorse the actions of officers and note the contents of the report.**
- ii. **Savings from Tadcaster central area car park capital programme be used to fund refurbishment of Tadcaster bus station to a value of £25k.**

Reasons for recommendation

To ensure that budget exceptions are brought to the attention of the Executive with explanations from officers; in order to approve remedial action if necessary.

1. Introduction and background

- 1.1 At the end of quarter 1 General Fund was forecasting a surplus of £416k (£337k Core & £79k Access Selby). This included £361k within the Core for an NNDR adjustment, with a recommendation for a transfer to the Business Rates Equalisation reserve of the same amount to be reflected in the budget. This adjustment has been reflected in the quarter 2 forecasted year end position. The HRA was forecasting a surplus of £23k as at the end of quarter 1.

2. The Report

Financial Results

- 2.1 **Appendix A** presents the major forecasted variances identified to date for the first half of 2014/15 against approved budgets.

General Fund – Revenue

- 2.2 The full year forecast for the General Fund currently shows an estimated surplus of £184k (£147k Core & £37k Access Selby).

General Fund	Budget £000's	Forecast Full Year Variance £000's
Core	4,669	(147)
Access Selby	6,142	(37)
Communities Selby	199	0
	11,010	(184)

- 2.3 Increased surpluses within the General Fund for the Core include Leisure contract savings (£44k), Homelessness strategy works (£53k) and savings from discretionary rate relief and civic centre NNDR (£83k). The main contributing factors to the change in position within Access Selby General Fund come from savings within Supplies & Services.

Housing Revenue Account

- 2.4 The HRA full year forecasted surplus is £170k (£65k Core & £105k Access Selby).

HRA	Budget £000's	Forecast Full Year Variance £000's
Core	4,231	(65)
Access Selby	7,042	(105)
Communities Selby	0	0
	11,273	(170)

- 2.5 Increased surpluses within the HRA are as a result of increased rental income within the Core (£65k) and savings within premises costs (£34k) and supplies & services (£11k) for Access Selby.

Capital

- 2.6 There are several capital budget exceptions for 2014/15, the details of which are set out in **Appendix B**. There are currently some delays with the capital programme due to strategic reasons for the General Fund in relation to CRM, website and mast relocation. Mobile working is currently under review and it is expected that this project will be put back to 2016/17. Portholme Road Culvert is also experiencing delays due to procurement and liaison with the Environment Agency and it is not yet known if this will be completed within the 2014/15 financial year.
- 2.7 Tadcaster bus station is in need of refurbishment and the Council has been approached by North Yorkshire County Council to undertake a scheme in partnership. The area where the buses park, is badly rutted as the result of water ingress from previous rising river levels, causing health & safety issues. It is estimated that these works will cost approximately £51k - £26k of this will be funded by NYCC and it is proposed that SDC fund the remaining £25k from the capital programme savings on Tadcaster central area car park. It is proposed that the existing stone sets are lifted and re-laid on a resin material which will not be as susceptible to flood damage. The resin cannot be laid in cold weather and therefore it is proposed that this work commence as soon as possible in the spring of 2015. Subject to approval North Yorkshire County Council will oversee the scheme.
- 2.8 HRA capital programme is progressing well with just over half the programme completed to date, minimal slippage expected for the year.

Savings

- 2.9 **Appendix C** presents an update on progress against the Council's savings action plan for the General Fund and HRA.
- 2.10 There is a £137k shortfall against the Access Selby General Fund target which has been reflected in the year end position. Targets for the year have been achieved for Core General Fund and HRA.

3. Legal/Financial Controls and other Policy matters

Legal Issues

- 3.1 There are no legal issues as a result of this report.

Financial Issues

- 3.2 The shortfall against the Access Selby General Fund savings target has reduced the forecasted yearend trading position, however due to in year and one off savings as well as salary savings from frozen and vacant posts, Access Selby is still forecasting a surplus for the year within the General Fund.
- 3.3 The delays within the Capital programme are likely to result in the need for budgets to be carried forward into future years to progress the projects. This will have an impact on the profile of savings resulting from the project and this has been reflected in the latest savings plan.

Impact Assessment

- 3.4 There is no impact to service users in relation to the delay of General Fund capital program projects. The delays will not impact current service provision, the aim is to improve the service going forward.

4. Conclusion

- 4.1 Overall the financial results show good performance to date and a positive forecasted year end position despite the shortfall against Access Selby General Fund savings target. Delays within the capital programme are for strategic reasons and areas that officers can control are progressing well.
- 4.2 The proposed refurbishment scheme at Tadcaster Bus Station is to be overseen by North Yorkshire County Council and can be funded from savings on the Central Area Car Park project.

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Appendices:

- Appendix A – General Fund and Housing Revenue Account Revenue budget exceptions
- Appendix B – General Fund and Housing Revenue Account Capital Programme
- Appendix C – General Fund and Housing Revenue Account Savings

BUDGET EXCEPTIONS REPORT

April 2014 - September 2014

Core

General Fund Income

Budget Description	Annual Budget £000's	Forecast Variance £000's	One-Off/ On-going	Comments
Customer & Client Receipts	(22)	(11)	On-going	Additional Grant funding relating to Elections.
Investment Income	(250)	90	On-going	With interest rates remaining low, a shortfall in investment income is expected during 14/15.
Contract Adjustments	(92)	(44)	One-Off	Savings from Leisure Contract up to opening of new centre.
Total Variance - General Fund Income		35		

Core

General Fund Expenditure

Budget Description	Annual Budget £000's	Forecast Variance £000's	One-Off/ On-going	Comments
Employees	1,324	(34)	On-going	Savings have been generated in Democratic Services (£30k) through frozen posts. A small saving has been generated on pension backfunding payments by paying in one lump sum for the year (£4k).
Supplies & Services	386	(46)	On-going	Forecast saving resulting from budgeted contribution to Access Selby for Homeless Strategy works. It is anticipated that this budget won't be required in '14/1 5 (£53k), this is offset by Corporate Management costs for Subscriptions and Postage £6k.
Savings	0	(83)	One-Off	Savings from discretionary rate relief and Civic centre NNDR
Drainage Board Levy	1,563	(19)	On-going	Lower than anticipated increase in IDB charges.
Total Variance - General Fund Expenditure		(182)		
Total Variance - Operating (Surplus)/deficit		(147)		

**Access Selby
General Fund Income**

Budget Description	Annual Budget £000's	Forecast Variance £000's	One-Off/ On-going	Comments
Government Grants	(18,038)	(28)	On-going	Reduction in Supporting People Grant of £32k, which is off set by an increase in private payers income within Customer & Client Receipts (£31K). Extra grant relating to Discretionary Housing payments (£60k) - please refer to 'Benefit payments' below
Customer & Client Receipts	(3,709)	(37)	On-going	Land charges based on current trend will exceed target by (£22k), Lifeline private payer income (£31k), sale of Wheelie Bins (£5k) and Recycling income (£7k) offset by car park fines £7k due to the new enforcement arrangements, Industrial Units due to occupancy £18k and Property Management Rents £4k.
Total Variance - General Fund Income		(65)		

**Access Selby
General Fund Expenditure**

Budget Description	Annual Budget £000's	Forecast Variance £000's	One-Off/ On-going	Comments
Employees	5,626	(85)	On-going	Saving relates to vacant and frozen posts across Access Selby.
Supplies & Services	6,172	(84)	On-going	Savings on Private Sector Housing (£9k), Night Stop (£5k), Industrial Unit Partner fees (£27k), Lifeline lease costs (£40k) and Trade waste (£15k) offset by Land Charge Search Fees £5k.
Benefit Payments	17,228	66	On-going	Increased demand for Discretionary Housing payments support under welfare reform. The majority of this is funded by extra grant funding.
Savings	(264)	137	One-Off	Shortfall against savings target.
Total Variance - General Fund Expenditure		34		
Total Variance - Operating (Surplus)/deficit		(31)		

**Core
Housing Revenue Account Income**

Budget Description	Annual Budget £000's	Forecast Variance £000's	One-Off/ On-going	Comments
Housing Rents	(12,283)	(65)	On-going	Current forecasts suggest rents will exceed the budgeted estimate. To date 10 properties have been sold and if this trend continues it will impact on rent levels.
Total Variance - Core HRA Income		(65)		

**Access Selby
Housing Revenue Account Income**

Budget Description	Annual Budget £000's	Forecast Variance £000's	One-Off/ On-going	Comments
Customer & Client Receipts	(107)	(17)	On-going	Hostel occupancy levels are higher than anticipated.
Recharges	(44)	(28)	On-going	Work normally done by subcontractors is being completed by in-house staff, the costs of which can then be recharged to the capital programme.
Total Variance - HRA Income		(45)		

**Access Selby
Housing Revenue Account Expenditure**

Budget Description	Annual Budget £000's	Forecast Variance £000's	One-Off/ On-going	Comments
Premises	813	(34)	One-Off	Savings currently anticipated on footpath maintenance as this is responsive work therefore spent when needed and potential savings on solid fuel servicing (unless there are failures), Communal & Pumping Station Electricity and asbestos surveying.
Supplies & Services	1,109	(11)	One-Off	Savings are expected to be made on tenants forum costs, Gas Heating Consultants and swipe card charges.
Total Variance - HRA Expenditure		(45)		
Total Variance - Operating (Surplus)/deficit		(90)		

2014/15 Selby District Council Capital Programme - To 30 September 2014

General Fund	Annual Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Forecast Variance	Comments
Industrial Units - Road Adoption	24,380	0	595	595	24,380	0	Some maintenance is required before road can be adopted, with a view to completing the project this year.
Tadcaster Central Area Redevelopment	137,200	63,000	62,372	-628	87,200	-50,000	Minor landscaping still to finish off otherwise project complete.
Mast Relocation Project	142,330	0	2,069	2,069	142,330	0	Further options are being considered in regard to the future of the mast and its location.
Portholme Road Culvert	150,000	0	0	0	150,000	0	Meeting taken place with Environment Agency and framework identified to progress, project recommendations and costings expected October.
Lifeline Equipment	180,000	120,000	110,860	-9,140	145,000	-35,000	Implementaion plan is on target to deliver full installation of all new lifelines by October deadline. Confirmation has also been received that there will be no financial penalties in relation to the old lease agreement.
Transactional Website	85,000	0	0	0	85,000	0	Scoping work currently underway. Final costings and timescales currently being firmed up.
Northgate Revs & Bens	10,000	0	0	0	10,000	0	Application patched upgrades for Legislation changes etc. No spend expected till early 2015.
ICT Infrastructure Replacement	35,000	9,000	6,359	-2,641	35,000	0	IT Replacement costs for virtual server, virtual software and storage.
ICT Application Delivery	5,800	5,800	6,534	734	6,534	734	Completion of the ICT application project work rolling out new equipment to all sections.
DIP Upgrade	31,900	4,500	1,500	-3,000	31,900	0	Further updates to DIP are required this year but a saving of £8k will be generated, this has been identified to fund a Legal System.
IDOX Upgrade	10,000	0	0	0	10,000	0	Work required for Uniform compatibility and upgrades
Environmental Health System	58,000	42,000	32,002	-9,998	58,000	0	Work started in May, experiencing delays due to data migration. Expected to be completed within the financial year.
CRM	55,385	0	0	0	55,385	0	Scoping work currently underway. Final costings and timescales currently being firmed up.
Mobile Working Solution	136,000	0	0	0	136,000	0	Project been put back to 2016/17, will require budget carry forward.
Genero Housing System	75,000	0	0	0	75,000	0	Tenders now received. Work due to commence on this project late 2014 early 2015 likely to be carried on into 2015/16.
ICT - Desktop Replacement Programme	17,500	14,000	12,011	-1,989	17,500	0	This is for a continuous cycle of updating desktop equipment.
Asset Management Plan - Leisure & Parks	79,140	0	0	0	79,140	0	For work to Tadcaster Leisure Centre and Selby Park Crazy Golf.
CCTV - Fibre Hub	14,000	4,500	4,541	41	4,541	-9,459	Project now completed.
Abbey Leisure Centre -All Weather Pitch	297,000	0	0	0	297,000	0	In conjunction with the Abbey Leisure Centre rebuild. Increase in budget approved at Executive 3 July on receipt of tenders.
P4G Abbey Leisure Centre Rebuild	2,250,000	2,250,000	2,132,819	-117,181	2,250,000	0	Progression on the rebuild, with completion expected spring 2015.
Private Sector - Home Improvement Loans	30,000	12,500	-16,093	-28,593	30,000	0	To date, 1 has been approved and 5 repayments have been received from previous loans which are recycled in to the scheme. To date more money has been received back than paid out.
Disabled Facilities Grants	367,750	60,000	48,479	-11,521	367,750	0	To date a further 7 grants that were approved last year have been paid (£33k), 4 have been approved & paid from this years budget (14k), a further 13 have been approved totalling £96k
	4,191,385	2,585,300	2,404,049	-181,251	4,097,660	-93,725	

2014/15 Selby District Council Capital Programme - To 30 September 2014

Housing Revenue Account	Annual Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Forecast Variance	
Kitchen Replacements	250,820	32,500	38,983	6,483	250,820	0	Only kitchen work being completed on Airey properties, the main scheme is to be procured to commence November.
Electrical Rewires	264,420	141,100	115,050	-26,050	264,420	0	A large proportion of this has been used for the Airey programme, other work continues on a prioritised basis.
Airey Property Works	1,208,230	1,100,000	1,051,351	-48,649	1,208,230	0	Work is has now been completed on this scheme, now awaiting final invoices.
Central Heating System Replacements	1,147,480	573,740	649,650	75,910	1,147,480	0	Programme of replacements continues. To date approximately 180 boiler or heating systems have been ordered, including fuel switches (see below). Plan to complete 500 replacements (230 Boiler replacements and 270 E7 & Fuel Switches) during the year.
Solid Fuel System Replacements	80,000	0	757	757	80,000	0	Linked to the Central Heating Replacement programme, encountering refusals due to disturbance and in some cases the receipt of free coal by some tenants. These will continue to be looked at in the rolling programme. Less failures than anticipated although these will still need to be replaced in the future.
Roof Replacements	359,000	0	3,560	3,560	359,000	0	Scheme in Tadcaster currently held up by leaseholder tenants (19 of the 70 properties planned), work to be priced with a view to commencing imminently.
Damp Works	300,000	75,000	60,789	-14,211	300,000	0	Work continues to cover more responsive work including some prevention measures (improving ventilation).
External Cyclical Repairs (Painting & Windows)	113,000	0	1,425	1,425	113,000	0	Work has commenced to finish October / November.
External Door Replacements	62,900	31,450	29,624	-1,826	62,900	0	To run alongside the painting programme.
Void Property Repairs	53,500	26,750	21,225	-5,525	53,500	0	This work is responsive to the level of void properties and is dependent on each individual scenario as to the level of work required. The level of void work is being managed both through capital and revenue budgets.
	3,839,350	1,980,540	1,972,414	-8,126	3,839,350	0	
Total Capital Programme	8,030,735	4,565,840	4,376,463	-189,377	7,937,010	-93,725	

Key:

Core Savings Plan

Green: Savings likely to be achieved/low risk

Amber: Tentative savings - further work required/medium risk

Red: Requires a change in Council policy or significant change in service delivery/high risk

Proposed Savings	Status	2014/15	2015/16	2016/17	2017/18	Members' Update
		£	£	£	£	
IT & Transformation Workstream						
WWT - Transformation (Core)	Green	53,060	54,122	55,204	56,308	Completed
Joint CE with NYCC appointed and 1 further FTE reduction	Green	82,000	82,820	83,648	84,484	Completed
Ward Boundary Review	Amber	-	41,430	41,430	41,430	Based on current scheme, to be implemented following the general election in 2015
External Audit Fee	Green	53,370	53,370	53,370	53,370	Completed
Corporate and Democratic Core	Green	7,140	7,283	7,428	7,577	Completed
Internal Audit	Green	13,790	14,066	14,348	14,635	Completed
Car Allowances	Green	2,850	2,850	2,850	2,850	Completed
Total Transformation		212,210	255,941	258,278	260,654	
Commissioning Workstream						
Election Software	Green	4,988	5,087	5,189	5,293	Completed
Audit Partnership	Green	15,918	16,236	16,561	16,892	Completed
Internal Drainage Boards	Green	151,898	154,936	158,035	161,196	Completed
Community Safety	Green	16,236	16,561	16,892	17,230	Completed
External Audit - Audit Fee	Amber	-	14,000	14,000	14,000	On track - subject to consultation
Pay award from 2.5% est to 1% revised	Green	33,150	48,118	48,118	48,118	Completed
Banking tender	Green	-	8,400	8,400	8,400	Go live happened successfully in August, on target
Total Commissioning		222,190	263,338	267,195	271,129	
Income Generation Workstream						
External Grants	Green	12,000	12,000	12,000	12,000	Completed
Use of assets for advertising space	Amber	-	25,000	25,000	25,000	Negotiations ongoing with NYCC about income split in 15/16
Total Income Generation		12,000	37,000	37,000	37,000	
Other Workstream						
Early Retirements - Strain on Pension Fund	Green	98,512	100,482	102,491	104,541	Completed
Civic Centre NNDR	Green	65,996	65,996	65,996	65,996	Completed
Discretionary Business Rate Relief	Green	42,240	42,240	42,240	42,240	Completed
NNDR Base Budget Review - Various small sites	Green	0	14,390	14,390	14,390	Completed
Total Other		206,748	223,108	225,117	227,167	
Total General Fund Savings		653,148	779,387	787,590	795,950	
Savings Target		481,374	941,456	957,756	957,757	
Headroom/Deficit (+/-)	**	171,774 -	162,069 -	170,166 -	161,807	

Access Selby - General Fund Savings

Proposed Savings	Status	2014/15	2015/16	2016/17	2017/18	Update
		£	£	£	£	
IT & Transformation Workstream						
CRM Replacement	Red	-	69,516	69,516	69,516	Project underway, savings profiled to start in 2015/16
Mobile Working	Red	-	-	125,038	142,814	This project has been pushed back, savings expected to start in 2016/17
Spend to save initiatives	Red	12,000	40,800	41,616	42,448	14/15 savings have come from the enhanced planning advice service, which should also achieve £15,300, £15,606 and £15,918 in future years. For the balance of the target opportunities are being investigated for 15/16
Fuel Site	Red	-	1,650	1,650	1,650	Negotiations with NYCC underway, savings expected to be realised in 2015/16
Review of planning advice and consultants	Amber	-	3,750	3,750	3,750	Expected that savings will be made from 2015/16 onwards
Joint Business Support Manager Post	Green	18,288	14,530	14,675	-	On track to achieve savings
Court Cost / Summons Income - Council Tax recovery proceedings	Green	30,000	30,000	30,000	30,000	On track to achieve £30k for this year
Formal amalgamation of District newspaper and County Council publications	Amber	-	3,000	3,000	3,000	Initial discussions to begin with NYCC during autumn
Total Transformation		60,288	163,246	289,245	293,178	
Commissioning Workstream						
Printers	Green	9,406	18,811	18,811	18,811	Completed
Lifeline pendants	Green	-	-	67,576	69,000	Savings on track to be achieved from 2016/17
Postage and Mail	Amber	2,083	5,000	5,000	5,000	Expected savings from new framework available from November 2014
Stationery	Green	500	500	500	500	On track to achieve savings
Supplier Engagement	Amber	13,511	20,000	20,000	20,000	Contracts and Procurement teams in ongoing discussions with suppliers
Reduce Tail end spend	Amber	-	14,500	14,500	14,500	Savings opportunity identified for future years
IT Service Contracts	Amber	-	7,500	7,500	7,500	Savings opportunity identified for future years
Home Improvement Agency contract	Green	5,000	5,000	5,000	5,000	On track to achieve savings
Lexis Nexis Legal Library	Green	5,000	10,000	10,000	10,000	On track to achieve savings
Community Support Vehicle lease	Green	-	3,940	3,940	3,940	On track to achieve savings
Total Commissioning		35,500	85,251	152,827	154,251	
Income Generation Workstream						
Negotiation for share of out performance on Council Tax collection	Amber	3,961	3,961	3,961	3,961	This is the current estimate for 2014/15, updated on a monthly basis
Maximise current income streams	Red	66,000	78,000	80,040	82,120	£34k has already been achieved under this umbrella, and separate income initiatives have been introduced. Further work to be carried out to identify future savings
Recycling Credits	Green	10,000	0	0	0	On track to achieve savings currently, being monitored on a monthly basis because of varying prices and tonnages
Bulky Waste	Amber	2,000	1,500	1,500	2,000	On track to achieve savings currently, being monitored on a monthly basis
Commercial Waste	Amber	16,000	20,000	20,000	20,000	On track to achieve savings currently, being monitored on a monthly basis
Air Quality sampling	Green	1,217	1,217	1,217	1,217	On track to achieve savings
Export health certificates	Green	2,000	2,000	2,000	2,000	On track to achieve savings
Caravan inspection fee	Green	-	2,000	2,000	2,000	Fees are expected to start in 2015/16
Policy changes to introduce new income streams	Red	-	50,000	102,000	104,040	Some projects have been identified in this area (see below), further work being carried out for future years
Street Naming & Numbering	Amber	-	18,000	18,000	18,000	Street naming & numbering will go to the November Executive meeting for consideration as part of the fees and charges report
Registrar Service	Amber	-	14,680	14,680	14,680	Savings expected from 15/16 onwards, licence to be formally agreed
Programme for Growth	Green	6,150	0	0	0	Awaiting outcome of Programme for Growth review for phase 2 - 2015/16 onwards
Car Park Income	Green	20,000	20,000	20,500	20,500	On track to achieve savings currently
Community Support Lifeline Income	Green	-	20,000	20,000	20,000	Completed
Legal Income	Green	13,750	8,750	8,750	8,750	On track to achieve savings from increase in fee-generating work in the legal department
Total Income Generation		141,078	240,108	294,648	299,268	

Proposed Savings	Status	2014/15	2015/16	2016/17	2017/18	Update
		£	£	£	£	
Other						
Vacancy / Secondment savings between appointments	Amber	38,229	38,611	39,383	39,777	On track to achieve savings
Agency Staff	Amber	-	2,500	2,500	2,500	Savings opportunity identified for future years
Private sector housing - enforcement works	Green	-	9,500	9,500	9,500	On track to achieve savings
Private sector house improvement - promotion	Green	-	500	500	500	On track to achieve savings
NY regional strategy officer	Green	-	2,520	2,520	2,520	On track to achieve savings
Community Support Office telephone savings	Green	-	9,600	9,600	9,600	On track to achieve savings
Contracts - General Office Expenses	Green	-	360	360	360	On track to achieve savings
Contracts - Officer subsistence general saving	Green	-	200	200	200	On track to achieve savings
Commercial Waste	Green	-	1,160	1,160	1,160	On track to achieve savings
Environmental Health & Housing telephone savings	Green	-	430	430	430	On track to achieve savings
Total Other		38,229	65,381	66,153	66,547	
Total General Fund Savings in Progress		275,095	553,986	802,873	813,244	
Completed (GREEN) General Fund Savings		3,000,156	3,124,855	3,182,394	3,222,781	
Total General Fund Savings		3,275,251	3,678,841	3,985,268	4,036,025	
Savings Target		3,411,816	3,582,719	3,619,388	3,727,970	
Headroom/Deficit (+/-)	** -	136,565	96,122	365,880	308,055	
Green Savings		3,121,466	3,285,873	3,411,633	3,438,769	
Amber Savings		75,784	153,002	153,774	154,668	
Red Savings**		78,000	239,966	419,860	442,588	
Total		3,275,251	3,678,841	3,985,268	4,036,025	

Key:

Green: Savings likely to be achieved/low risk

Amber: Tentative savings - further work required/medium risk

Red: Requires a change in Council policy or significant change in service delivery/high risk

HRA Savings Plan

Proposed Savings	Status	2014/15	2015/16	2016/17	2017/18	Progress
		£	£	£	£	
Review of Property Services unfilled posts	Green	50,000	50,000	50,000	50,000	Completed
Gas Servicing Contract	Green	20,000	20,000	20,000	20,000	Completed
Grassed Areas & Open Spaces base budget review	Green	29,000	29,000	29,000	29,000	Completed
Various Suppliers	Green	22,000	22,000	22,000	22,000	Completed
WTT - Savings	Green	129,591	129,591	129,591	129,591	Completed
2011/12 Pay Award	Green	27,000	27,000	27,000	27,000	Completed
Car Allowances	Green	5,600	5,600	5,600	5,600	Completed
Savings on Audit Fees and early Retirement Charges	Green	40,460	40,460	40,460	40,460	Completed
Ryecare Help-Line Telecom Saving	Green	700	700	700	700	Completed
Consolidation of IT Budgets	Green	23,685	23,685	23,685	23,685	Completed
Electrical Testing - R&M	Green	15,000	15,000	15,000	15,000	Completed
Vehicle Tracking System	Green	500	500	500	500	Completed
Direct Works - Phones	Green	2,000	2,000	2,000	2,000	Completed
Grants Audit Fees	Green	6,000	6,000	6,000	6,000	Completed
Clear Access Footways	Green	2,500	2,500	2,500	2,500	Completed
Footpaths	Green	10,000	10,000	10,000	10,000	Completed
Gutters & Fallpipes	Green	5,000	5,000	5,000	5,000	Completed
Tenants Participation - Housing Reports	Green	450	370	370	370	Completed
Energy Performance Certificates	Green	3,000	3,000	3,000	3,000	Completed
SDC Contract Hire Vehicles	Green	-	18,000	18,000	18,000	On target to achieve savings.
Asbestos Removal	Green	500	500	500	500	On target to achieve savings.
Base budget savings	Green	-	28,460	37,460	37,460	Completed
Total Housing Revenue Account Savings		392,986	439,366	448,366	448,366	
Savings Target		360,000	360,000	360,000	360,000	
Headroom/Deficit (+/-)		** 32,986	79,366	88,366	88,366	
Green Savings		392,986	439,366	448,366	448,366	
Amber Savings		-	-	-	-	
Red Savings**		-	-	-	-	
Total		392,986	439,366	448,366	448,366	